

**APPOINTMENT CANCELLATION POLICY**

**TO OUR CLIENTS:**

YOUR TIME IS VALUABLE.

FOR OUR PERSONAL TRAINERS, OUR TIME IS OUR LIVELIHOOD. IF YOU NEED TO CANCEL OR CHANGE AN APPOINTMENT, PLEASE PROVIDE US WITH, AT LEAST, 24 HOURS ADVANCE NOTICE.

IF YOU DO NOT GIVE US 24 HOURS ADVANCE NOTICE, WE WILL ENDEAVOR TO FILL YOUR TIME SLOT WITH ANOTHER CLIENT. IF WE ARE SUCCESSFUL, YOU WILL NOT BE CHARGED FOR YOUR APPOINTMENT. IF WE CANNOT FILL YOUR TIME SLOT, YOU WILL BE CHARGED AND/OR BILLED FOR THE HOUR'S APPOINTMENT.

BY SIGNING A COPY OF THIS NOTICE, YOU AUTHORIZE APT 2, LLC TO CHARGE YOUR CREDIT CARD AND YOU ASSUME PAYMENT RESPONSIBILITY FOR YOUR FULL ONE-HOUR SESSION AT REGULAR RATES.

APT 2, LLC RESERVES THE RIGHT TO AMEND ITS RATE SCHEDULE AT ANY TIME. WE APPRECIATE YOUR BUSINESS AND YOUR ATTENTION TO THIS IMPORTANT MATTER.

THANK YOU,

ADVANTAGE PERSONAL TRAINING

REVIEWED AND ACCEPTED:

\_\_\_\_\_  
(CLIENT)

\_\_\_\_\_  
(Date)